



**PERSATUAN PENGHANTAR FRET JOHOR
(JOHOR FREIGHT FORWARDERS ASSOCIATION)**

No. 71, Jalan Jaya Mas 1,
Taman Jaya Mas,
81300 Skudai, Johor.

Tel : 07-5125900 / 1
Fax : 07-5125902
Email : joffa_secretariat@joffa.net

To Whom it may concern

16th Aug 2018

Re : **"Kursus Egen Kastam" Siri 2/2018 (NON EXECUTIVE)**

It is our pleasure to inform you that Johor Freight Forwarders Association (JOFFA) will be organising the above course in collaboration with Jabatan Kastam Diraja Malaysia, Akmal (Melaka) and Universiti Utara Malaysia (Kedah) at the following date, time and venue.

Date	: 9th – 12th & 16th -18th November 2018
Duration	: 7 days
Time	: 8.00 am – 6.30 pm
Venue	: To Be Advised

2. Who should attend :-

- * All frontline personnel to Executives and managerial offices in Freight Forwarding industry.
- * Shipping/Forwarding officers in the manufacturing industry.
- * Importers/Exporters

3. Course fee : Members = RM 1300.00
: Non-Members = RM 1500.00
(Course fee RM 1300.00) (Registration fee RM 200.00)

- * Closing date : **31st October 2018**
- * Date of Examination : **19th November 2018**
- * This Course is SBL claimable for HRDF contributor (**claims to be made or submitted by your own company. JOFFA may provide necessary assistance if needed**)

4. The following will be provided :-

- * Course Note With Pen
- * Lunch and Tea Break

5. Attached herewith the Registration form. Due to limitation of seats, those interested, please register now and send/fax back to JOFFA soonest.

6. Payment must be made payable to PERSATUAN PENGHANTAR FRET JOHOR upon registration of your staff for this course. Payment is NON-REFUNDABLE but replacement is allowed once before the commencement of the Course. Joffa do not entertain any deferment to the next coming course. Failure to attend the course on the scheduled dates will result to forfeiture of the fee. Kindly take note

Any further enquiry, please contact JOFFA Secretariat :- **Miss Azura**
Miss Farhana

With Warmest Regards,

Your Sincerely,

Farhana

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Siti Farhana Binti Roslan
Course Co-ordinator